

SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY

ADMINISTRATIVE OFFICE, RAJENDRANAGAR, HYDERBAD - 500 030 TELANGANA STATE

NOTIFICATION

Advt.No.1/RC/Ser(T)/ 2017

Sri Konda Laxman Telangana State Horticultural University, Rajendranagar, Hyderabad, invites applications from the eligible interested candidates for selection and appointment in the cadre of Assistant Professors, Associate Professors and Professors in various departments / disciplines in the faculty of Horticulture and allied subjects (Assistant Professor 48, Associate Professor 26 and Professor 6). Candidates should possess the prescribed qualifications as on the date of this notification. Filled in application should reach the undersigned on or before 03-10-2017 by 04.00 PM. For all other details visit University website: www.skltshu.ac.in. The University is not responsible for late receipt of application due to postal delay.

K. RAVINDER REDDY REGISTRAR

Dated: 04-09-2017



SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY ADMINISTRATIVE OFFICE, RAJENDRANAGAR, HYDERABAD - 500 030.

Ph. No. 040-24014301 Website: www.skltshu.ac.in

Advt.No.1/RC/Ser(T)/2017, Dated. 04-09-2017

Application in the prescribed form are invited for the under mentioned posts together with Registration Fee of Rs.1500/- (Rupees fifteen hundred only) for OC & BC and of Rs.750/- (Rupees Seven hundred and Fifty only) for SC, ST & PH in favour of "COMPTROLLER, SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY" payable at RAJENDRANAGAR, HYDERABAD and enclose the DD along with the application. Fee once paid will be not be refunded under any circumstances.

ASSISTANT PROFESSOR – 48 posts

Pay Band: Rs.15600-39100 with 6,000 AGP (UGC Scales of 2006)

- 1. Agricultural Economics OC(W)-1, SC(W)-1
- 2. Agricultural Engineering OC-1, BC-A(W)-1
- 3. Agricultural Extension OC-1, Blindness or low vision (W)-1
- **4. Agronomy** SC-1, ST(W)-1
- **5. Biochemistry** OC-1
- 6. Crop Physiology BC-B(W)-1, OC-1
- **7. Entomology** OC(W)-1, OC-2, BC-C-1
- **8. Floriculture** SC-1, OC(W)-1, BC-D(W)-1, BC-E(W)-1
- 9. Fruit Science BC-A-1, OC-1, SC(W)-1, OC(W)-1, BC-B-1, ST-1
- 10. GPBR OC-1. SC-1
- 11. Plant Pathology OC-2, BC(A)-1, OC(W)-1, Hearing Impaired(open)-1,
- 12. PSMA ST-1, OC(W)-1, BC-B-1, OC-1
- 13. SSAC OC-1, OC(W)-1, BC-D-1
- 14. Statistics OC-1, SC-1
- **15. Vegetable Science** OC-3, BC-D-1, BC-E-1, BC-A(W)-1, SC(W)-1

QUALIFICATIONS FOR ASSISTANT PROFESSOR:

- (1) Agricultural Economics (2) Agricultural Engineering (3) Agricultural Extension (4) Agronomy (5) Biochemistry (6) Crop Physiology (7) Entomology (8) Floriculture (9) Fruit Science (10) Genetics & Plant Breeding (11) Plant Pathology (12) Plantation Spices Medicinal Aromatic Crops (PSMA) (13) Soil Science and Agricultural Chemistry (SSAC) (14) Statistics (15) Vegetable Science
 - i. A Four years Bachelor's degree in Horticulture/ Agriculture / Agricultural Engineering from any State Agricultural University/Central Agricultural University/Central University with Horticulture / Agriculture Faculty/ICAR Deemed University.
 - ii. A Master's degree in the subject (discipline) concerned with atleast 55% marks or its equivalent grade from any State Horticultural University / Agricultural University/Central Agricultural University/ Central University with Agriculture Faculty/ICAR Deemed University.

NOTE:

- 1. All the candidates applying for Assistant Professor Cadre in the Faculty of Horticulture and allied disciplines should have qualified (himself/herself) in the National Eligibility Test (NET) in the subject concerned along with one publication in NAAS rated referred journal not less than "4" on the date of application.
- 2. Besides fulfilling the above qualifications, the candidates having Master's degree, NET shall remain compulsory along with one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated not less than "4" refereed journal for recruitment to the post of Assistant Professor. Essentiality of NET can be waived off for the candidates holding Ph.D degree provided it has been done with course work as prescribed by the UGC Regulations 2010, and the candidate has atleast two full length publications having a NAAS rating not less than "4", on the last date of submission of application. Those candidates with Ph.D degree without course work will not qualify for NET exemption.
- 3. For the Scheduled Caste / Scheduled Tribe / Differently abled (Physically and Visually) persons 5% relaxation of marks at the Master's level.
- 4. The candidate should have working knowledge of Telugu (writing, reading and speaking).
- 5. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

Selected candidate shall be governed by Sri Konda Laxman Telangana State Horticultural University (Service Regulations) and they are eligible for new Contributory Pension Scheme of the University and such other conditions as may be prescribed by the University from time to time. All the selected candidates are liable to be posted or transferred to any equivalent posts in the State in the same subject (discipline) in Teaching, Research & Extension under the University.

The University reserve the right not to fill all or any of the vacancies notified. The prescribed application forms for the above posts can be downloaded from the University Website: www.skltshu.ac.in. Such filled in applications along with Registration Fee of Rs.1500/- (Rupees fifteen hundred only) for OC & BC and of Rs.750/- (Rupees Seven hundred and Fifty only) for SC, ST & P H) in favour of "Comptroller, Sri Konda Laxman Telangana State Horticultural University" payable at Rajendranagar, Hyderabad should reach the "THE REGISTRAR, SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY, RAJENDRANAGAR, HYDERABAD - 500 030, TELANGANA STATE" on or before 03-10-2017 at 4.00 PM. The application received after 03-10-2017 at 4.00 PM cannot be entertained under any circumstances. The University is not responsible for late receipt of application due to postal delay.

SELF ASSESSMENT SCORE CARD FOR EVALUATION OF APPLICATION FOR THE POST OF ASSISTANT PROFESSOR IN SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY IS GIVEN BELOW THROUGH DIRECT RECRUITMENT

1. Academic Record and Research Performance

45 Marks

- 1.1 Academic Record
 - i. SSC/CBSE

(Class IVth to Xth) I Class

II Class
III Class

ii. Intermediate I Class 5 Marks

II Class 3 Marks
III Class 2 Marks

iii. Bachelor Degree I Class 15 Marks

II Class 10 Marks > percentage / 10 x 1.5 =

III Class 5 Marks

iv. Masters Degree I Class 20 Marks

II Class 15 Marks \downarrow percentage / 10 x 2.0 =

III Class 5 Marks

v. Ph.D 5 Marks

2. Domain knowledge and teaching skills

30 Marks

i. Post-Doctoral Fellow (In India or abroad) 5 Marks

In India or abroad – 2 years and above : 5 Marks 1 to 2 years : 3 Marks Less than 1 year : Nil

ii. Experience 5 Marks

One mark for each year

*1 mark for each year – in ICAR Institutes / SAU's / DU's / CU's where eligibility criteria is M.Sc. / M.Tech

(Service rendered in private Institutes / Organizations shall not be considered)

iii. Publications 15 Marks

(In peer reviewed journals / ISSN journals)

NAAS rating should be above 4

a. Full length research article 10 Marks

2 Marks (for 1st and 2nd author) 1 Mark (for 3rd and above)

Short Notes: 1 Mark (for 1st and 2nd author)

0.5 Mark (for 3rd and above)

b. Books and Book chapter with 2 Marks

(ISBN number) 2.0 Marks / Book

1.0 Mark / Book Chapter

c. Popular articles 0.25 Mark each 1 Mark

d. Abstracts / Papers in Symposia / Conference / Seminar 2 Marks

Proceedings etc., : 0.5 Marks

iv. Gold Medals and awards for academic excellence 5 Marks

National level : 5 Marks State level : 3 Marks University level : 2 Marks

3. Interview Performance

25 Marks

GENERAL INFORMATION

- 1. The candidates are advised to download the application form University website **www.skltshu.ac.in** and read carefully all the instructions before filling the application.
- 2. The last for submission of application is <u>03-10-2017 by 04.00 PM</u>.
- 3. Candidates desirous of applying for more than one post should submit separate application for each post along with requisite application fee for each post.
- 4. Candidates are required to ensure that they fulfill the eligibility criteria in all respects before applying.
- 5. Applicant should enclose the following copies along with the application.
- a) Latest Photograph
- b) Attested Caste Certificate
- c) Attested Physically disabled Certificate
- d) NET Eligibility Certificate
- e) SSC Certificate
- f) Intermediate Certificate
- g) Bachelor Degree Certificate/Provisional & marks sheet
- h) Master Degree Certificate/ Provisional & marks sheet
- i) Doctorate Degree Certificate & marks sheet
- j) Post Doctorate Certificate
- k) All Full Length Research publications (Front page only)
- 1) All short notes of Research Publications (Front page only)
- m) All Books/Book chapters/Bulletins (Front page only)
- n) Popular articles (Front page only)
- o) Awards/Medals Certificate
- p) Experience Certificate
- q) Two Testimonials
- r) Any other documents (In support of your candidature)
- 6. Candidates are required to pay application registration fee in the form of Demand Draft for Rs.1500/- (Rupees fifteen hundred only) for OC & BC and of Rs.750/- (Rupees Seven hundred and Fifty only) for SC, ST & PH in favour of "COMPTROLLER, SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY" payable at RAJENDRANAGAR, HYDERABAD and enclose the DD at the time of applying. Fee once paid will be not be refunded under any circumstances.
- 7. The UGC 2010/ICAR regulations are applicable wherever necessary.
- 8. The Government of Telangana rules shall be applicable in the matter of ROR.
- 9. Candidates belonging to BC/SC/ST category should submit their attested copy of caste certificate issued by the Competent Authority.

- 10. The Applicants claiming reservation under physically disabled quota should furnish the attested Medical Certificate from the authority, competent to issue the said certificate.
- 11. No TA and DA will be paid to the candidates appearing for interview when called. They will have to attend the interview at their own cost.
- 12. Selected candidates will have to join the post within 60 days from the date of issue of appointment orders or date of dispatch of the orders whichever is later failing which their appointment shall be automatically cancelled.
- 13. Selected candidates shall be governed by SKLTSHU Service Regulations and such other conditions as may be prescribed by the University from time to time. They are liable to be posted or transferred to any equivalent posts of Teaching, Research and Extension wings under the University spread over the whole state of Telangana.
- 14. The University reserves the right not to fill any of the post advertised. The decision of the University shall be final.
- 15. The University reserves the right to withdraw any advertised post(s) partial or full advertisement at any time without assigning any reason.
- 16. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and his/her candidature will be cancelled. Suppressing of facts or submitting false information by the candidate may lead to disqualification of candidature for the post during the selection process or at any time of his/her service.
- 17. Candidates are advised to visit the University website (www.skltshu.ac.in) for updates.
- 18. The decision of the Vice Chancellor, SKLTSHU, Hyderabad in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agent.
- 19. Canvasing in any form and/or bringing in any influence will be treated as a disqualification for the post.
- 20. The competent authority reserves the right to extend the closing date for receiving applications.
- 21. The applicants at the time of interview should bring all the original certificates/documents.
- 22. The Candidate should submit the application form together with copies of certificates/documents in triplicate for Assistant Professor cadre, so as to reach the "Registrar, Sri Konda Laxman Telangana State Horticultural University, Rajendranagar, Hyderabad-500 030" on or before 03-10-2017 by 4.00 PM.
- 23. The in-service candidates of SAU's/CU's/DU's, Central Institutes of ICAR and State Agriculture & Horticulture Departments should send their application form through proper channel to the "Registrar, Sri Konda Laxman Telangana State Horticultural University, Rajendranagar, Hyderabad" on or before 03-10-2017 by 4.00 PM. However, they may produce the "No Objection Certificate" from their organization at the time of interview.

K. RAVINDER REDDY REGISTRAR



SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY ADMINISTRATIVE OFFICE :: RAJENDRANAGAR :: HYDERABAD – 030.

APPLICATION FOR ASSISTANT PROFESSOR POSITION IN SKLTSHU

	Paste
Application No	attested
Faculty: <u>HORTICULTURE</u>	passport photograph
Department / Discipline:	photograph

S.No.	Submission Details	
1.	Name in full (Block letters)	
2.	Postal address for communication	
3.	Mobile No.	
4.	Religion	
5.	Aadhar Number	
6.	Email ID	
7.	Permanent Address	
8.	a. Father's Name	
	b. Mother's Name	
9.	Gender: M/F/TSG	
10.	Age at the time of application	
11.	Date of Birth	
12.	Place of Birth	
13.	Do you belongs to (OC, BC-A,B,C,D,E SC, ST, P H)	
14.	Bank details	
	a. Demand Draft number & date	
	b. Amount	
	c. Name of the bank and branch	
15.	Nationality	
16.	Have you ever been arrested/convicted by a court of law for any offence? If so give details there of	
17.	Have you ever been punished or suspended from service of Government or other organizations / ICAR etc? if so, details thereof	
18.	Whether any disciplinary? Criminal case is pending against you? Has any major/minor penalty been imposed on you? If so, give details.	
19.	Are you employed	
	a. Your present designation	
	b. Name of your present Employer	
	c. Whether the application is routed through your employer	
	d. If selected, state time required for joining	

20.	References	1.
	Name, designation and address of two	
	references not related to you to whom	
	you are known personally (if you are	2.
	employed, your present employer	
	must be one of the references)	
21.	Have you executed a bond to serve	
	your present organization. If so,	
	mention the period of bond	
22.	List of certificates (Attested copies)	
	and testimonials (atleast two)	
23.	NET Qualified	
	a. Year of Passing	
	b. Subject	
24.	If NET not qualified give details of	
	admission & completion of Ph.D.	
	a. Date of admission of Ph.D.	
	b. Date of completion	
25.	Mother Tongue	
	a. Languages Known	
	Read	
	Write	
	Speak	
26.	Are you differently abled	

ucational Qualific	ations					
Name of	Year of	College /	Board /	Class	OGPA	% of
	passing	Institution	University	obtained		marks
Class X						
Intermediate						
Degree						
Post Graduation						
Ph.D.						
	Name of Class X Intermediate Degree Post Graduation Ph.D.	Name of Year of passing Class X Intermediate Degree Post Graduation	Name of Year of passing Institution Class X Intermediate Degree Post Graduation Ph.D.	Name of Year of passing Institution University Class X Intermediate Degree Post Graduation Ph.D.	Name of Year of passing Institution University Obtained Class X Intermediate Degree Post Graduation Ph.D.	Name of Year of passing Institution University Obtained Class X Intermediate Degree Post Graduation Ph.D.

Use of following formula relevant to you for the conversation of OGPA into percent marks:

a. 4.0 scale to % marks

 $Y = 50 + 10X + (5X^2)$ where Y = % marks

X = OGPA obtained minus 2.00 (required for pass)

Ex: 2.42/4.00 = 55.08%

b. 5.0 scale to % marks

Y = 60 + 15X where Y = % marks

X = OGPA obtained minus 3.00

(required for pass)

Ex: 3.00/5.00 = 55.08%

For conversation OGPA in 10 point to % marks shift one decimal to the right side of the OGPA value. Ex. OGPA of 7.60 = 76%

28. Post Doc	toral Fellow			
Title	Name of the	Dura	ation	Period
	University & Place	From (DD/MM/YY)	To (DD/MM/YY)	Years & Months

Details of the Post	Name of the	Dura	ation	Period
(SRF/Teaching	Institute/University/	From	То	Years &
Associate/Research	Government	(DD/MM/YY)	(DD/MM/YY)	Months
Associate etc.)	Department			

30. Publications – Full length (for full length and short notes)					
Name of the Authors	Title	Year	Name of the Journal	Volume	Page Nos
(For full length research	1)	l			
(Claiming publications))				

31. Publications – Short notes (for full length and short notes)					
Name of the Authors	Title	Year	Name of the Journal	Volume	Page Nos
(For full length research	n)				
(Claiming publications)	1				

32. Books, Books Cha	32. Books, Books Chapter with (ISBN Number) and Bulletins				
Name of the Authors	Title of the Book /	Year	Name of the	ISBN	No of
	book chapter/bulletin		Publisher	No	page

33. Popular Articles					
Name of the Authors	Title	Year	Name of the Journal / news paper	Year & Date of Volume	Page Nos

34. Abstracts/Papers in Symposia / Conference / Seminar proceeding etc				
Name of the Authors	Title	Year	Details of the seminar / conference with place and date	

Name of the Medal /	Year	National / State /	Details of the Medal /
Award		University	Award
National Level Award –	Max marks 5.0	(1.25 marks for each award)
State Level Award – Ma	x marks 3.0 (0.	75 marks for each award)	

36. Any other details

Any other details not mentioned above, which you think, will strengthen your claim for this appointment (attach separate sheet if necessary)

C NI -	D.A.S.	M M	Manlan Oldainad
S.No	Details	Max. Marks	Marks Obtained
	Academic	45.0	
1.	Intermediate	5.0	
2.	Bachelor's Degree	15.0	
3.	Master's Degree	20.0	
4.	Ph.D.	5.0	
	Domain Knowledge & Skills	30.0	
5.	Post Doctorate Fellow	5.0	
6.	Experience	5.0	
7.	Publications Full Length	10.0	
8.	Publication		
9.	Books/Book Chapters/Bulletins	2.0	
10.	Popular articles	1.0	
11.	Abstracts / Papers in symposia	2.0	
12.	Medals / Awards	5.0	
	Total Marks	75.0	

38. Ch	38. Check List:					
S.No.	Details of the document to be enclosed	Yes/No				
1.	Application form in triplicate					
2.	Attested copy of Caste Certificate & P H					
3.	Copy of NET Eligibility Certificate/Ph.D. details					
4.	Copy of SSC Certificate & marks sheet					
5.	Copy of Intermediate Certificate					
6.	Copy of Degree Certificate/Provisional & marks sheet					
7.	Copy of Masters Certificate & marks sheet					
8.	Copy of Doctoral Degree Certificate & marks sheet					
9.	Copy of Post Doctorate Certificate					
10.	Copy of Experience Certificate					
11.	Copies of all Full Length Research Publications					
12.	Copies of all Short Notes of Research Publications					
13.	Copies of all Book Chapters / Bulletins					
14.	Copies of Popular articles					
15.	Copies of certificate of awards / medals					
16.	Any other documents					

Declaration:

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which impair my fitness for employment. Certified that the application form along with enclosures are serially numbered from 1 to

Signature	of t	he Δ	nnli	icani
Signature	o_1 ι	пс А	ונטט	ıcam

Place:

Date:

Note: The application form should be submitted in triplicate along with copies of all relevant documents in the same order. The application should be numbered serially.



SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY ADMINISTRATIVE OFFICE, RAJENDRANAGAR, HYDERABAD - 500 030.

Ph. No. 040-24014301 Website: www.skltshu.ac.in

Advt.No.1/RC/Ser(T)/2017, Dated. 04-09-2017

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ASSOCIATE PROFESSOR - 26 posts

Pay Band: Rs: 37400-67000 with 9,000 AGP (UGC Scales of 2006)

- 1. **Biochemistry** OC(W)-1
- 2. Crop Physiology SC(W)-1, OC-1
- 3. **Entomology** BC-A(W)-1
- 4. Floriculture OC-1, Blindness or low vision (W)-1, SC-1
- 5. Fruit Science ST(W)-1, OC-3, BC-B(W)-1, OC(W)-1, BC-C-1
- 6. **GPBR** OC-1, SC-1
- 7. Plant Pathology OC(W)-1
- 8. **PSMA** BC-D(W)-1, BC-E(W)-1, BC-A-1
- 9. Statistics OC-1
- 10. Vegetables SC(W)-1, OC(W)-1, BC-B-1, ST-1, OC-1

PROFESSOR - 6 posts

Pay Band: Rs: 37400-67000 with 10,000 AGP (UGC Scales of 2006)

- 1. Floriculture OC(W)-1, SC(W)-1
- 2. Fruit Science OC-1
- **3. PSMA** BC-A(W)-1
- **4.** Vegetables OC-1, Blindness or low vision (W)-1

ELIGIBILITY CRITERIA

PROFESSOR

- A. (i) An eminent scholar with Ph.D. qualification(s) in the concerned discipline / department and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as Research papers and books.
- (ii) A minimum of ten years of teaching / research / extension experience in university/college, and/or experience in research at the University/National level institutions, including experience of guiding candidates for research at doctoral level.

- (iii) Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching learning process.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Annexure.

OR

B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned discipline / department, to be substantiated by credentials.

ASSOCIATE PROFESSOR

- i. Good academic record with a Ph.D. Degree in the concerned disciplines / departments.
- ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching / research / extension in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution excluding the period of Ph.D. (course work period within the University and total period outside the University). Research with evidence of published work and a minimum of 5 publications as Research papers and books.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Anenxure.
- vi. The evaluation will be based on API & PBAS for 75 marks and 25 marks for oral examination for Associate Professor & Professor Cadres.

GENERAL INSTRUCTIONS

- 1. The candidates are advised to download the application from University website www.skltshu.ac.in and read carefully all the instructions before filling the application.
- 2. The last date for submission of application is **03-10-2017** by 04.00 PM.
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- 5. Applicant should enclose the following copies along with the application.
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- c) Attested Physically disabled Certificate
- d) NET Eligibility Certificate
- e) SSC certificate
- f) Intermediate Certificate
- g) Bachelor Degree Certificate/Provisional & Marks sheet
- h) Master degree certificate/ Provisional & marks sheet
- i) Doctorate degree certificate & Marks sheet

- j) Post Doctorate certificate
- k) All Full Length Research publications (Front page only)
- 1) All short notes of Research Publications (Front page only)
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- n) Popular articles (Front page only)
- o) Awards/Medals certificate
- p) Experience Certificate
- q) Two Testimonials
- r) Any other documents (In support of your candidature)
- 6. Candidates are required to pay application registration fee in the form of Demand Draft in favour of "COMPTROLLER, SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY" payable at RAJENDRANAGAR, HYDERABAD. Enclose the DD at the time of applying. Fee once paid will not be refunded under any circumstances.
 - *Associate Professor & Professor an amount of Rs.2000/- (Rupees two thousand only) for OC & BC and of Rs.1000/- (Rupees one thousand only) for SC, ST & PH.
- 7. The UGC 2010/ICAR regulations are applicable wherever necessary.
- 8. The Government of Telangana rules shall be applicable in the matter of ROR.
- 9. Candidates belonging to BC/SC/ST category should submit their attested caste certificate issued by the Competent Authority.
- 10. The Applicants claiming reservation under physically disabled quota should furnish the attested Medical Certificate from the authority competent to issue the said certificate.
- 11. No TA and DA will be paid to the candidates appearing for interview when called. They will have to attend the interview at their own cost.
- 12. Selected candidates will have to join the post within 60 days from the date of issue of appointment orders or date of dispatch of the orders whichever is later failing which their appointment shall be automatically cancelled.
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- 17. Candidates are advised to visit the University website (www.skltshu.ac.in) for updates.
- 18. The decision of the Vice Chancellor, SKLTSHU, Hyderabad in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agent.
- 19. Canvasing in any form and/or bringing in any influence will be treated as a disqualification for the post.
- 20. The competent authority reserves the right to extend the closing date for receiving applications.
- 21. The applicants at the time of interview should bring all the original certificates/documents.
- 22. The discipline to which the Ph.D degree belongs to shall be decided based on the research work carried out by the candidate for his/her degree
- 23. The Candidate should submit the application form together with copies of certificates/documents in 5 copies for Associate Professor and Professor cadre, so as to reach the "Registrar, Sri Konda Laxman Telangana State Horticultural University, Rajendranagar, Hyderabad-500 030" on or before 03-10-2017 by 4.00 pm.
- 24. The in-service candidates of SAU's/CU's/DU's, Central Institutes of ICAR and State Agriculture & Horticulture Departments should send their application form through proper channel to the Registrar, Sri Konda Laxman Telangana State Horticultural University, Rajendranagar, Hyderabad on or before **03-10-2017** by 4.00 pm. However, they may produce the "No Objection Certificate" from their organization at the time of interview.

K. RAVINDER REDDY REGISTRAR

SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY ADMINISTRATIVE OFFICE :: RAJENDRANAGAR :: HYDERABAD-30.

APPLICATION FOR ASSOCIATE PROFESSOR / PROFESSOR

Application No.

ABSTRACT (To be filled and signed by the candidate - one copy only)

 2. 	Name of the candidate (in capital letters) Post applied for	: :	Paste attested passport photograph
3.	Date of Birth	:	
4.	Place of Birth and District		
5.	Age at the time of application	:	
6.	Sex (M/F/TSG)	:	
7.	Do you belong to SC/ST/BC (A,B,C,D,E) if so, specify	: :	
8.	Physically disabled	:	
9.	Prescribed essential academic Qualifications	:	

Degree qualification	Prescribed qualification	Candidate's qualification	Duration of degree (Years) / Semester	University	O.G.P.A	Percentage Marks
I) Bachelor's Degree			Schiester			
II) a) Master's Degree						
b) Subject						
(Discipline)						
III) a) Ph.D Degree						
b) Subject						
(Discipline)						
IV) Post-Doctoral						
Programme						
a. 1 year b. 2 years and above						

10. Mother tongue

11.	Languages	known	(read,	speak,	write) :

12. Particulars of service in SAU's/CU's/DU's and ICAR institutes

Experience in Teaching / Research / Extension in the cadre of Assistant Professor / Associate Professor and equivalent cadres:

Category	Designation	Institution/	Place of	Per	iod	D	uration	
of Post		Organization	Posting	From	То	Year	Months	Days
a) Teaching								
b) Research								
c) Extension								
Total				-				

Certified that the particulars furnishe	ed above are correct	
Place:		Signature of the condidate
Date:		Signature of the candidate
	OR OFFICE USE ONLY	
Verified with particulars & certificat Furnished in the application	res Chec	cked
Sr. Asst. (Name)	Superir (Nan	ntendent ne)
ASSISTANT REGISTRAR	DEPUTY REGISTRAR	REGISTRAR
	Eligible / not eligible	

DEAN OF THE FACULTY

SUMMARY SHEET

(To be filled by the candidate – 5 copies to be enclosed along with Part - B)

1. Post applied for :

2. Name of the Candidate :

(in capital letters)

3. Do you belong to SC / ST /

BC-A,B,C,D,E

If so specify

4. Physically disabled :

5. $\operatorname{Sex} (M / F / TSG)$:

6. Educational Qualifications

	1	T		1	1	
Intermediate /	Board/	Year of	Department /	OGPA	% of	Class
Degree	University	passing	Discipline in		Marks	
			PG degree			
SSC						
Inter						
U.G.						
P.G.						
Ph.D						
Post Doctoral						
Others						

7. a) Experience particulars in the Cadre of Assistant Professors / Associate Professors / Equivalent Cadre (In SAU's/CU's/DU's and ICAR Institutes):

Grade	Post held	Scale of	Organization	From	То	To	otal	
		pay				Year	Month	Days
Assistant								
Professor or								
equivalent								
cadre								
Associate								
Professor or								
equivalent								
cadre								
Leave taken:	EL:							
	EOL:							
	Half pay:							
	Medical:							

^{*}Service as Assistant Professor or equivalent cadre (Y / M) :

Total Service:

^{*}Service as Associate Professor or equivalent cadre (Y / M):

8. Publications (Number only	v)	:
------------------------------	----	---

	As first	As second	As third	As fourth	Total
	author	author	author	author	
a) Research Publications (in peer					
reviewed journals with NAAS					
rating above 4 only)					
i) Full length research papers					
ii) Research Notes /					
Short communication					
b) Popular articles					
c) Book					
d) Book chapters					

9. a) Academic Gold Medals won during service :

Particulars	No. of awards	Year	Awarded for
International level			
National level			
State level			
University level			

National level				
State level				
University level				
10. Other contrib	outions while in service :			
	Certified that the particulars	furnished above a	re correct	
Place:				
			Signature of the	candidate
Dated:				
	FOR OFFICE	E USE ONLY		
Verified	Checked			

Superintendent Assistant Registrar Sr. Asst.

DEPUTY REGISTRAR REGISTRAR DEAN OF THE FACULTY

SRI KONDA LAXMAN TELANGANA STATE HORTICULTURAL UNIVERSITY

Application form for Teaching / Research / Extension Posts

PART – A

1.	Post applied for (Give the full name of the post)	:	
2.	Name in full (in capital letters)	:	
3.	Present postal address for communication (in block letters)	:	
4.	Email ID & Contact No.	:	
5.	Permanent Home Address	:	
6.	a. Father's name	:	
	b. Mother's name	:	
7.	Nationality	:	
8.	Sex (M / F/ TSG)		
9.	a) Date of Birth	:	
	b) Place of birth	:	
	c) Do you belong to S.C. / S.T. / B.C-A, B, C, D, E if so, specify	:	
	d) Are you Physically disabled	:	
10.	a) Present post held	:	
	b) Name of your present employer (Person, Office, Institution or firm)	:	
	c) Whether the application is routed through your employer	:	
	d) If selected, please state when you can join	:	
11.	Names and addresses of two references not related to you to whom you are known personally (Employer must be one of the reference)		1.
	•		2.

12. Have you attached DD for the prescribed registration fee? If so state : D.D. No.

Amount Rs. Bank/Branch Name:

- 13. Have you ever been prosecuted, kept under detention or bound fined, convicted by a court of law for any offense or debarred / disqualified by any University, Public Service Commission from appearing at its examination / selection? Is any case pending against you in any court of law at the time of filling up of this application form? (If the answer is "Yes" full particulars of the case, detention, fine, conviction, sentence, etc., should be given).
- 14. Have you applied for any other post in : this University? if so, give details of the name of the post, when you were interviewed and the results, if known
- 15. Have you executed a bond to serve your : present organization if so, mention the period of bond?

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment.

Place:	
Date:	Signature of candidate

1. a) Name of the post applied for :

b) Name of the candidate : (in capital letters)

c) Date of Birth :

d) Present basic pay with AGP :

2. Details of academic qualifications
Give in the tabular statement below/
particulars of the examinations passed
from SSC onwards. (if the University
from which you obtained your degree
does not award marks but only grades and
points, give against percentage marks,
your grade point average and against
maximum marks, give the points per
credit hour corresponding to grade (A)

3. Academic qualifications:

Examinations	1	2	3	4	5
	SSC	Intermediate	B.Sc. (Hort.) /B.Sc. Hons (Hort) / B.Sc. (Agri.)	M.Sc.(Hort.)/ M.Sc.(Agri.)	Ph.D. (Hort.)/ Ph.D. (Ag)
Name of the School or College along with place					
Date of joining					
Date of completion					
Name of Board or University					
No. of attempts					
Year of passing					
Maximum mark / O.G.P.A:					
Marks / O.G.P.A Obtained:					
Percentage of Marks					
Division					
Subject					
Position, Distinction, Prizes, Scholarships etc.					

^{*}Attach certified copies of the detailed marks cards (or transcripts) of all the examinations passed.

4. Details of research work done in fulfillment or part fulfillment of the requirements of Master's Degree

Particulars	M.Sc. (Hort) / M.Sc. (Ag.) with name of the Department / Discipline	Ph.D (Hort) / Ph.D (Ag.) with name of the Department / Discipline
i) Name of the degree		
ii) Institution		
iii) Partly or wholly by research		
iv) Name of the Chairman		
v) Period spent (give dates) with date of awarding Degree		
vi) Field of research and title of thesis		
viii) No. of publications based on thesis research		

5. Performance Based Appraisal System (PBAS) proforma as per Academic performance Indicator (API)

A. Teaching:

S	API		Year wise Score for the assessment Period										Score	Remark
No.		1	2	3	4	5	6	7	8	9	10	11	secured	S
1	a. Lectures (courses taught)b. Seminarsc. Tutorials													
2	Lectures or other teaching duties in excess of UGC norms													
3	Preparation and imparting knowledge / instruction material as per curriculum													
4	Use of innovative teaching methods													
5	Examination duties (Invigilation, paper setting, evaluation etc.)													
	Total													
	Minimum score													

B. Research and related activity:

S	API	Year wise Score for the assessment Period												Remark
No.		1	2	3	4	5	6	7	8	9	10	11	secured	s
1	Project leader in research projects / experiments as per approved technical programme of work													
2	Project Associate in research projects / experiments as per approved technical programme of work													

3	Farm management as						
	Farm manager and						
	Head						
4	Preparation of annual						
	reports / University						
	publications /						
	research and						
	extension highlights						
5	a. Revolving fund						
	generation						
	b. Works related						
	to germplasm						
	collection						
	c. Service						
	providing						
	activities related						
	to production /						
	processing /						
	distribution of						
	seed and						
	planting						
	material						
	d. Varieties						
	released						
	Total						
	Minimum score						

C. Extension and related activity:

S	API	Year wise Score for the assessment Period												Remark
No.		1	2	3	4	5	6	7	8	9	10	11	secured	s
1	a. Number of TARs (OFT / FLDs / Minikits etc. b. Annual reports compilation c. Number of research projects / experiments as project leader d. No. of farmer calls attended e. Number of National / State level training programmes or courses conducted f. No. of crop videos developed													
2	a. Innovative extension methodologies b. Preparation of annual reports at station level c. Preparation of FAQs for DD / AIR													
3	a. Local training programmes / courses conducted b. Radio programmes / TV programmes c. Diagnostic surveys d. Number of research projects as associate member e. Organization of													

				,					1	
		RAF's								
	f.	ICT models								
		developed								
	g.	Number of								
		RAWEP batches								
		organized								
	h.	Preparation of								
		weekly reports								
4	a.	Pamphlets /								
		folders								
		developed								
	b.	Contingency								
		plans developed								
	c.									
		for university								
		magazine								
	d.	New courses								
	۵.	designed								
	e.									
	0.	developed for								
		new courses								
	f.	Messages /								
	1.	content								
		developed for								
		ICT models								
5	a.	New projects								
		designed								
	b.	New format								
	0.	designed for								
		extension								
		activities								
	То									
-										
	IVI1	nimum score								

D. Administration and related activity

S	API	Year wise Score for the assessment Period									Score	Remark		
No.		1	2	3	4	5	6	7	8	9	10	11	secured	s
2	Annual reports / research / extension highlights University level compilations for													
	submission to external agencies													
3	a. Preparation of monthly reports / budget estimates b. Involvement in admission process c. Organizing meetings (ZREAC, SLTP etc) d. Training programmes													
	organized e. Participation in DLCC and SAC meetings													
4	 a. Monitoring and administrative duties for plan / non plan schemes b. Monitoring and administrative of activities of station c. Maintenance of files 													
5	a. Member in National / State level													

administrative / research committees							
b. Reports / proceedings preparation							
c. University level proposal for new projects							
Total							
Minimum score							

E. Co-curricular:

S	Nature of		Year	wise Sc	ore for th	e assessm	ent Perio	d		Max.	Score
No	Activity	1	2	3	4	5	6	7	8	Score	secured
I	Student related co-curricular										
a.	Additional duties										
b.	Study tour										
c.	RAWEP / Student ready										
	Research and administration related										
a.	In-charge of Stocks										
b.	Participation in RCY										
c.	Exposure visits										
II	Recognized participation in starting / establishing new research stations etc										
III	a. External examiner b. Member in Kisan mela etc c. Member in farmer award selection committee										
IV	Professional development activities										

F. Research and academic contributions:

S No	Particular of Publication	Title of the Research Paper/Book/Chapter etc	Name of the Journal and Year	Name of the Author	Max. Points	API Score
1a	Research Papers					
a)	Full length articles in referred journals					
b)	Non referred but recognized and reputed journals and periodicals with ISBN/ISSN					
c)	Conference proceedings as full papers (not abstracts)					
d)	Research notes/Abstracts/short communications					
1b	Publications					
a)	i)Text or reference books Published by individuals					

	(reviewed system) ii)Contribution of			
	chapter			
b)	Subject books by			
	national level /state and			
	Central Govt.			
	ISBN/ISSN No.			
	i) Sole			
	ii) Chapter			
c)	Subject books by local			
	publishers			
d)	Subject based reading			
	materials			
e)	National level practical			
	manuals			
f)	Compilations / popular			
	articles			
	Other Publications			

ii) Sponsored (External) Projects completed:

Particular	Project from Institution (Agency)	Title of the project	Period	Out lay (Rs.)	API Score
a) Major projects					
Rs. 30.0 lakhs					
b)Major projects					
Rs. 5-30.0 lakhs					
c)Minor projects					
Rs.50,000-5 lakhs					

iii) On-going External Projects:

Particular	Project from Institution (Agency)	Title of the project	Period	Out lay (Rs.)	API Score
a) Major projects Rs. 30.0 lakhs					
b)Major projects Rs. 5-30.0 lakhs					
c)Minor projects Rs.50,000-5 lakhs					

iv) Consultancy Projects Completed:

Particular	Project from Institution (Agency)	Title of the project	Period	Out lay (Rs.)	API Score
a) Amount with Rs.2-10.0 lakhs					

v) Consultancy Projects ongoing:

Particular	Project from Institution (Agency)	Title of the project	Period	Out lay (Rs.)	API Score
a) Amount with Rs.2-10.0 lakhs					

vi) Proposal under consideration:

Particular	Project from Institution (Agency)	Title of the project	Period	Out lay (Rs.)	API Score
a) Amount with					
Rs.2-10.0 lakhs					

vii) Project outcome/output

Particular	Project from Institution (Agency)	Title of the project	Patent/ Technology Transfer	API Score
Project outcome / output				
Project outcome / output				

6. Details of Research Guidance:

i) M. Sc. Level:

S No.	Student name & I d No.	Title of the Thesis	Year of degree awarded	3/ each student	API score	Remarks

ii) Ph. D level:

S No.	Student name & I d No.	Title of the Thesis	Year of degree awarded	Thesis submitted	API score

7. Training courses and conferences/seminars/workshop papers:

S	Particulars	iculars Duration		API Score
No.		More than two weeks (Titles)	One week or less (Titles)	
1	Refresher			
	Courses (21			
	days)			
2	Work shops			
3	Trainings			
4	Soft skill			
	development			
5	Faculty			
	development			
	programmes			

8. Papers presented in conferences/seminars/workshops:

S No.	Participation and presentation of research papers (oral/poster)	Title	API Score
1	International		
2	National		
3	Regional/state level		
4	Local University/college		

S No.	Invited lectures	Title	API Score
1	International		
2	National		
3	Regional/state level		
4	Local University		

9. Employment Record:

Experience in Teaching / Research / Extension in cadre of Assistant Professor:

Category	Designation	Institution/	Place of	Per	iod	D	uration	
of Post		Organization	Posting	From	То	Year	Months	Days
a) Teaching								
b) Research								
c) Extension								
Total								

10. If any period of your life after you attained the age of 11 is not covered give details:

Per	iod	How spent
From	То	

11. Details of participation in sports and extra – curricular activities:	
i) Sports :	

1)

2)

ii) Extra – curricular activities:

1)

2)

12. a) Mother tongue:

b) Languages Known (read, write and speak):

Language	Read	Write	Speak

13. Enclose one foolscap size note on what in Your opinions are significant contributions made by you in teaching/research/extension

SIGNIFICANT CONTRIBUTIONS IN TEACHING:
SIGNIFICANT CONTRIBUTIONS IN RESEARCH:
SIGNIFICANT CONTRIBUTIONS IN EXTENSION & TRANSFER OF TECHNOLOGY
Certified that the information provided by me is factual and correct to the best of my knowledge and belief.
SIGNATURE OF CANDIDATE
Certified by the Head of the Office.
Note: Candidates are requested to go through the API (Academic based Performance Indicator) to arrive for minimum API Score.

ANNEXURE

ACADEMIC PERFORMANCE INDICATORS (API) BASED ON WORK

CATEGORY I: TEACHING, RESEARCH, EXTENSION, ADMINISTRATIVE AND RELATED ACTIVITIES

A) :	TEACHING AND RELATE	D ACTIVITY	Maximum	Assessment years			Remarks
			Score /	Year	Year	Year	
			Year	score	score	score	
1a	Lectures	Course Number, Credit Hours (Theory + Practical), Full-time / Associate (one practical credit hour is equal to 3 theory hours) (for example, 2T+1P is equal to 5 credits) (2marks/each credit/year as full time teacher, 1mark/each credit/year, if > 1 teacher involved) (year means, total credits taught in I+II semester together)	45				
1b	Seminars	Name of the Seminar / summer school etc., Title of the Seminar, Invited / guest lectures (2marks/lecture in international, 1mark/lecture in national/local seminar / summer school etc.)	5				
1c	Tutorials	Name of the tutorial, Purpose, Number Of hours taught (1mark/2 hours special lecture)					
2	Lectures or other teaching duties in excess of UGC norms	Name of the course, Number of credit hours in excess of UGC norms, Full-time / Associate (2/each credit/year as full time teacher, 1/each credit/year, if > 1 teachers involved), (year means, total credits taught in I+II semester together)	10				
3	Preparation and imparting knowledge / instruction materials as per curriculum; syllabus	Name of the course material / practical manual (newly prepared), as sole contributor / co-contributor (10/as sole contributor, 4/as co-contributor for new preparation for the course at college level) Name of the course material / practical manual (revised), as sole contributor / co-contributor (5/as sole contributor, 2/as co-contributor for revision for the course at college level)	20				
4	Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc,	Type of teaching material developed (slides / charts / videos (VCD/DVD) / power point presentation etc.) (give details of each contribution with course number or details for which it is prepared) (10 marks/Power Points for a course, if newly prepared-first time for the course/campus, 2 marks/power points/course, if revision is done, 2marks/10charts, 2 marks/10slides, 5marks/<5min video, 10marks/>10min video) Involvement in updating course content / improvement at college / university level (2marks/course)	20				
5	Examination duties (invigilation, question paper setting, evaluation / assessment of answer scripts) as per allotment	Number of hours spent for examination and invigilation duties (Imark/each hour) Question paper setting for common exams (mention course number) (5marks/each paper) Name of the course & Number of answer scripts assessed (mention course number, number of answer scripts assessed) (Imark/5papers)	25				
		TOTAL	125				

Note: A) Furnish a detailed list of activities under each of the above categories, year wise, along with necessary supporting documents, separately with a mention in remarks.

- *B)* Furnish the details only for the assessment period.
- C) Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences / certificates etc.,
- D) Candidate shall mention the score/marks (self-assessment) in each column of the category, even if exceeds the maximum score in the respective column / category.
- E) Any other information beyond the above proforma may be given as special attachment with necessary details.

B) : RESEARCH AND RELATED ACTIVITY	Maximum	Ass	essment Yo	Remarks	
	Score /	Year	Year	Year	
	Year	score	score	score	
1 Project Leader in Research projects / experiments as per approved technical program of work	60				
(list of completed experiments to be certified by the head as per the annual report) (10marks/each experiment as project leader)					
Project Associate in Research projects / experiments as per approved technical program of work	10				
(list of completed experiments to be certified by the head as per the annual report)					
(2marks/each experiment as associate)					
a) Farm Management as Farm Manager or Head of the Research Station / Scheme or DDO	20				
b) (15marks/>6months, for farm manager or head of the research station / scheme, or as DDO)					
c) (10 marks/3-6months, for farm manager or head of the research station / scheme, or as DDO)					
d) Additional charges for Research Project / Scheme / Department etc					
e) (5marks/year/scheme, for additional charge, 3marks/3-6months/scheme, for additional charge)					
4 Preparation of Annual Reports / University publications / Research Extension Highlights at Station / Scheme level	20				
(20marks/annual report preparation as in-charge for annual report preparation)					
(20marks/University publication in respect of the scheme/station)					
(10marks/in-charge of monthly report preparation for the station/scheme)					
(this activity to be certified by the head of the station/scheme etc.)					
Revolving fund generation (5marks/each lakh for the person responsible only)					
(to be certified by the concerned)					
Works related to germplasm collection, documentation and conservation (10marks for collection of 20germplasm, 10marks for					
documentation and conservation of 20germplasm) (to be certified by the concerned)	15				
Service providing activities related to production, processing, and distribution of seed and planting materials (5marks for 1lakh worth, for					
the person responsible only)					
Variety released entered into seed chain and its impact (Name of the crop, variety) (15marks/variety/for1&2 names in the release					
committee, 10marks/variety/for other scientists in the committee)					
TOTA	L 125				

Note:

Furnish a detailed list of activities under each of the above categories, year wise, along with necessary supporting documents, separately with a mention in remarks.

B) Furnish the details only for the assessment period.

C) Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences / certificates etc.,

- D) Candidate shall mention the score/marks (self-assessment) in each column of the category, even if exceeds the maximum score in the respective column / category.

 E) Any other information beyond the above proforma may be given as special attachment with necessary details.

C	: EXTENSION AND RELATED ACTIVITY	Maximum		Remarks		
4	LAILINGON AND RELAIED ACITY II I	Score /	Year	Year	Year	
		Year	score	score	score	
1	a) Number of TARs (OFT / FLDs / Minikits etc.) conducted (5marks/1FLD or OFT or Minikit)					
	b) Annual Reports / University publications brought out / University level compilations for submission to external agencies (20 Marks / University					
	level annual report, 20marks/University publications printed, 20marks/University level compilations for external agencies)	60				
	c) Number of Research Projects / experiments as Project Leader as per technical program of work (5marks/each experiment as project leader)					
	d) (list of completed experiments to be certified by the head as per the annual report)					
	e) Number of farmers calls attended (5marks/150calls)					
	f) Number of National / State level training programs / courses conducted (as Training Manager / Program Coordinator 10marks/2weeks program,					
	5marks/week program, 1mark/<2 days program) (as Training Associate / Associate Coordinator 4marks/2weeks program, 2marks/week					
	program)					
_	g) Number of crop VCDs / DVD s developed (10 Marks per CD)	1.0				
2	a) Innovative extension methodologies / methods (10marks/method approved by University)(documentary proof to be certified by head)	10				
	b) Preparation Annual Reports at station level (10marks/annual report) (proof of involvement to be certified by concerned)					
2	c) Preparation of FAQs for DD/AIR (1mark/10bulletins)					
3	a) Local training programs / courses conducted (details on name of the program, place, date, number of trainees to be furnished) (2marks/program)					
	b) Radio programs / TV programs / Phone-in-radio / TV (2marks/radio program, 5marks/TV program)	20				
	c) Diagnostic surveys (Imark/survey)	30				
	d) Number of research projects as Associate Member (list of completed experiments to be certified by the head as per the annual report) e) (lmark/each experiment as associate)					
	f) Organization of Regional Agril Fairs (organizer/Associated) (5marks/organizer, 3marks/associate) (Date, venue to be furnished)					
	g) ICT models developed / practiced (20marks/ICT model)					
	h) Number of RAWEP batches organized (10marks/RAWEP batch)					
	i) Preparation of weekly reports such as weather reports / call centre queries etc. (2marks/month)					
4	a) Pamphlets/ folders developed (2marks / Pamphlet / folder)	20				
7	b) Contingency plans / mandal plans developed (5 marks per plan)	20				
	c) Call centre FAQs for University Magazine (1 mark /month)					
	d) New courses designed (name of the course, as sole contributor or as an associate) (5marks/course/sole contributor, 2marks/course/as associate)					
	e) Content developed for new courses (name of the course) (10marks/short term course/sole contributor, 5marks/short term course/as associate,					
	20marks/long term course/sole contributor, 10marks/long term course/as associate) (short term=2-5days, long-term=>7 days)					
	f) Messages / content developed for ICT models (10marks/ICT model as sole contributor, 5marks/model/as associate)					
5	a) New projects designed/Enterprises developed (name and other details) (2marks/new project designed, 5marks/new enterprise developed)	5				
	b) New format designed for monitoring extension activities (type of activity, university approved) (2/format)					
		125				

- A) Furnish a detailed list of activities under each of the above categories, year wise, along with necessary supporting documents, separately with a mention in remarks.
 B) Furnish the details only for the assessment period.
 C) Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences / certificates etc.,
 D) Candidate shall mention the score/marks (self-assessment) in each column of the category, even if exceeds the maximum score in the respective column / category.
 E) Any other information beyond the above proforma may be given as special attachment with necessary details

D)	ADMINISTRATION AND RELATED ACTIVITY	Maximum	Ass	essment Ye	ears	Remarks
		Score/	Year	Year	Year	
		Year	score	score	score	
1	Annual Reports / Research / Extension Highlights (20/report)	20				
2	University level compilations for submissions to external agencies (name of the compilation, purpose to be mentioned) (5/compilation)	10				
3	 a. Preparation of Monthly Reports, Budget estimates, budget split-up, Monitoring reports, academic council agenda, faculty board agenda, question paper duties, examination calendar, academic calendar etc. (10/monthly activity/ year, 10/annual activity/year) b. Involvement in admission process, convocation preparations etc (10/monthly activity/ year, 10/annual activity/year) c. Organizing meetings such as pre-ZREAC / ZREAC / SLTP / College level Technical Programs / REAC / SLCC / State level Kisan mela / Seminars / Symposia / Conferences / Workshops etc.(type of event, date, venue) (5marks/program or meeting or event) d. Training programs organized (Name, place, date, type of trainees to be furnished) (5marks/>1week program, 10marks/<1week program) e. Participation in DLCC / SAC meetings of DAATTCs / KVKs (1mark/meeting) 	60				
4	 a) Monitoring / administrative duties for plan / non-plan schemes, and other funded govt. / non-govt. schemes / colleges / DAATTCs / KVK etc. b) Monitoring and administration of (teaching/research/extension) activities of stations / centers / colleges etc., (5 marks/centre) c) Maintenance of files (5 marks/section) 	20				
5	 a) Member in National / State level administrative / Research committees such as Task Force / Expert / Steering Committees etc formulated by Government / Research organizations (details of the committee to be furnished) (10marks/national level committee, 5marks/state level committee) b) Reports / proceedings preparations, assembly / parliament questions handled, and related. (5marks/activity) c) University level Proposals for new projects / schemes for external funding (name of the proposal) (10marks/5-10crore proposal, 15marks/>10crore proposal) 	15				
	TOTAL	125				

Note: A) Furnish a detailed list of activities under each of the above categories, year wise, along with necessary supporting documents, separately with a mention in remarks.

- B) Furnish the details only for the assessment period.
- C) Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences / certificates etc.,
- D) Candidate shall mention the score/marks (self-assessment) in each column of the category, even if exceeds the maximum score in the respective column / category.
- E) The above proforma is applicable for candidates involved in administration related to colleges / polytechnic / research stations / research schemes / RARS / KVK / DAATTCs / Head office etc.
- F) Any other information beyond the above proforma may be given as special attachment with necessary details

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Type of activity		Assessment years			Remarks
	score/Year	Year	Year	Year	
1 Student related co-curricular					
a) NSS officer or NCC officer, Officer Student Activities, Officer Academic Matters, Warden, Associate Warden; (10marks/year as NSS or NCC or OSA, OAM or Warden, 5marks/year as associate warden)	20				
b) Student Study Tours (south/north etc.) (10/year/tour)					
c) RAWEP / Internship Associate Dean Representative (ADR), PAMP in-charge, ELP chairman etc. (5marks/year as RAWEP ADR or Internship ADR, 10marks/year as PAMP group in-charge, 10marks/year/ELP group chairman, 5marks/year/as member in PAMP or ELP)					
Research and administration related					
a) In-charge for stocks / works committee / maintenance of records / purchase committee / auction committee etc. (5marks/in-charge, 3marks/committee member)					
b) Participation in RCY / Rythusadassu / Polambadi / RPS / T&V meetings etc. (2marks/activity, 1mark/T&V meeting)					
c) Organization of Exposure visits for farmers etc. (2marks/visit), Release of official press note (1mark/5press releases)					
2 Recognized participation in starting / establishing New Research Stations, Starting / establishing New Agricultural / Polytechnic colleges,	10				
Establishment / Development of Laboratories, Development of Farm, Protection of University property, Establishment of irrigation facilities					
etc. (10marks/activity/year) (proof of involvement/achievement to be enclosed and certified by the head) (assessment is valid only for one					
year for an activity, except in some cases); Formation of Farmers Clubs (Imark/club)					
a) External examiner / external paper setting & evaluation / selection committee member / expert , thesis evaluation, other than	5				
ANGRAU / Dr.YSRHU / SKLTSHU (5marks / as selection committee member, 3marks / as external examiner, 2 marks / thesis, 2 marks / paper setting)					
b) Member in Kisan Mela / ZREAC / Disaster management committee (2 Marks per committee)					
c) Member in Farmer award selection committee / ATMA / Adarsha Rythu Performance Evaluation Committee (<i>Imark/committee</i>)					
4 Professional development activities					
Participation in seminars / conferences / symposia / workshop etc. (details on Name of the event, Date, Venue, Duration, Purpose to be	15				
given) (3marks/national event, 5marks/international event)					
Membership in scientific societies or associations (Name of the Association, Membership type) (Imark/society or association/year)					
Editor / editorial committee member / referee for journals (5marks/as editor for journal, 2marks/editorial member, 1mark/journal referee)					
TOTAL	50				
5 Orientation courses / Refresher courses / Research Methodology / Training / Teaching-Learning-Evaluation Technology / Soft skills					
Programs / Faculty development programmes etc. attended					
(Give the details on Name of the course, duration of the course, place of course etc.)					
(Mandatory requirements for promotion under CAS – re fer to APPENDIX-I)					
(10marks/short-term, 20marks/long-term) (short-term=5-14 days, long-term=>15days)					

Note: A) Furnish a detailed list of activities under each of the above categories, year wise, along with necessary supporting documents, separately with a mention in remarks.

- B) Furnish the details only for the assessment period.
- C) Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences / certificates etc.,
- D) Candidate shall mention the score/marks (self-assessment) in each column of the category, even if exceeds the maximum score in the respective column / category.
- E) Any other information beyond the above proforma may be given as special attachment with necessary details

CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS

PUB	UBLICATIONS AND RESEARCH PROJECTS		Assessment years			Remarks
			Year	Year	Year	
1a	Research Papers	Referred Journals (15marks/publication, (10 marks per second author) (5marks per third author onwards))				
	published in	Non-referred but recognized and reputed journals, periodicals having ISBN/ISSN numbers (10marks/publication, (5 marks per second				
		author) (3marks per third author onwards))				
		Conference proceedings as full papers and abstracts (10marks/publication as full paper, 5marks/publication as abstract)				
1b	Research publications /	Text/Reference Books published by International publishers with an established peer review				
	subject special	(50marks/as sole author, 25marks/as associate author, 10marks/chapter in an edited book)				
	publications	Subject books by National level publishers / state and central govt. publications / University / Institute publications (25marks/as sole author,				
		10marks/as associate author, 5marks/chapter in edited book)				
		Subject books by other local publishers (10marks/as sole author, 5marks/as associate author, 2marks/chapter in an edited book)				
		Subject based Reading Materials or Exercise Materials for courses / workshops published by University (10marks/ as author/associate)				
		Chapter contributed to edited knowledge based volumes, published by International Publishers (10marks/chapter)				
		Chapters in knowledge based volumes by Indian/National level publishers with number of National and International directories				
		(5marks/chapter)				
		National Level Practical Manuals (15/Published at National Level for University as single author, or 3/each practical exercise at National				
		Level Publication for Universities)				
		** do not mention college level reading material / practical manuals here, refer Category IA/3 for details.				
		Compilations (10marks/national level as sole editor, 5marks/state level as sole editor, 5marks/national, 2marks/state level as one of the				
		member)				
		Popular articles (Imark/ article)				
		Content development for information material (10 marks / booklet, 20 marks / book)				
2	Sponsored Research	Major project amount mobilized with grants above 30.0 Lakhs (20marks/project as Principal Investigator, 10marks/project as Co-				
	Projects- carried out /	Investigator)				
	ongoing	Major project amount mobilized with grants above 5.0 Lakhs and up to 30 lakhs (15marks/project as PI, 5marks/project as Co-PI)				
		Minor project amount mobilized with grants above Rs. 50,000 and up to 5 Lakhs (10marks/project as PI only)				
	Consultancy Projects -	Amount mobilized with minimum of Rs. 2 Lakhs (<i>1mark/every lakh</i>)				
	carried out / ongoing					
	Completed Projects	Completed Project Report (Acceptance from funding agency) (20marks/each major project, 10marks/each minor project) Patent / Technology Transfer / Product / crop variety / Process, out of completed externally funded projects only				
	Projects – outcome /					
	output	(10marks/state level output, 30marks/each national level output, 50marks/each international level output)				
		** with respect to crop varieties / technology transfer output from University trials etc., refer to Category IB/5				
3	Research Guidance –	M.Sc (3marks/each degree awarded candidate(member 1 mark/each degree))				
	Degree awarded only	Ph.D (10marks/each degree awarded candidate (member 2 marks/each degree))				

- Note: A) Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences / xerox copies of etc B) Any other information beyond the above proforma may be given as special attachment with necessary details

 - C) SPONSORED RESEARCH PROJECTS DOES NOT INCLUDE ICAR/GOI PROJECTS / PAIDUP TRIALS ASSIGNED TO CANDIDATE / SCHEME / STATION BY THE UNIVERSITY, AND HENCE THE CANDIDATE SHOULD PROVIDE INFORMATION ONLY ON PROJECTS SUBMITTED FOR EXTERNAL FUNDING THROUGH UNIVERSITY.